

Position: Teaching Artist

Supervisor: Director of Education and Community Engagement

FLSA Status: Exempt

Classification: Part-time (approximately 10 hours/week)

### **Job Description**

This position provides dance and movement instruction at off-site locations, such as public schools and community centers. This position reports to the Director of Education & Community Engagement and the Community Education Coordinator & Instructor who will manage scheduling. Hourly rate range of \$23 - \$25 per hour.

### **Primary Objectives**

This position directly combines the organization's mission to expose and engage individuals in ballet and creative movement classes. Program areas include ballet classes for young children, in-school creative movement residencies and accessibility classes (Adaptive Dance, Dance for Parkinson's and Dance for Alzheimer's). This position works directly with participants in facilitating movement classes and documenting outcomes of the various programs.

### **Major Areas of Responsibility**

- Create and facilitate dance and movement instruction
- Document residency work
- Participate in and facilitate professional development

### **Specific Responsibilities of the Job**

#### Creating and facilitating dance and movement instruction

- Establish and maintain communication with Education department staff and classroom teachers before and throughout the duration of the residency/term.
- Creating developmentally- and setting-appropriate lesson plans that are in accordance with established curricula.
- Facilitating dance and movement lessons in various settings

#### Documenting residency work

- Maintaining accurate attendance records for residency work
- Collecting paperwork from teachers and delivering it to Education department in a timely manner
- Providing reflections on each residency experience

#### Participating in and facilitating professional development

- Participating in all required professional development sessions administered by the Education department
- Reading and analyzing education research applicable to the position as provided by the Education department

- Facilitating and documenting professional development for classroom teachers, both workshops and coaching during residencies, using established curricula and observation protocols

## **Job Requirements and Qualifications**

### Education and/or Work Experience

- B.A. in dance, education or similar field required
- At least 2 years teaching dance and movement in a community setting, preferably in an urban setting
- Experience in ballet performance and/or teaching
- Knowledge of current arts education and education trends preferred
- Training in or a willingness to be trained in specific dance pedagogy techniques as applicable to any classes taught (i.e., Dance for Parkinson's, Autism Spectrum Disorder, etc.)

### Skill sets

- Flexible critical thinking
- Time management
- Classroom management
- Relationship-building

## **Physical Demands and Work Environment**

This position requires reliable transportation as the work environment will constantly shift based on location of program. As this is a dance teaching position, the applicant must be physically able to stand for hours at a time. Adaptability is key to providing a safe and positive experience to participants.

Accommodations to these physical demands and work environment can be made as long as the person in the position still completes the essential functions of the job.

## **Concluding Statement**

This job description is intended to convey information essential to understanding the scope of the job and the general nature of the environment, and level of work performed. This is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions within the job.

## **To Apply:**

Send cover letter and resume to Shelly Swartz, Accountant/HR Manager, at

[sswartz@pittsburghballet.org](mailto:sswartz@pittsburghballet.org)

No phone calls please.