

PITTSBURGH BALLET THEATRE SCHOOL

Terrence S. Orr, *Artistic Director*

Marjorie Grundvig & Dennis Marshall, *School Co-Directors*

2016/17 HANDBOOK



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PITTSBURGH BALLET THEATRE SCHOOL

ABOUT THE SCHOOL

Pittsburgh Ballet Theatre School, the official training institution of Pittsburgh Ballet Theatre, is recognized as one of the nation's finest schools for dance education and training.

The School is under the direction of internationally renowned PBT Artistic Director, Terrence S. Orr and School Co-Directors, Marjorie Grundvig and Dennis Marshall. PBT School offers a thorough and well-rounded dance education for over 1000 students of all ages, levels and degrees of interest - taught by faculty and guest teachers of international acclaim. The School works to instill a long-term value of the art form in each student while emphasizing the study of diverse, high quality curriculum in a positive and inspirational learning environment.

PBT School's modern, air-conditioned facility is located in Pittsburgh's Strip District, just 1.5 miles from the heart of downtown. It features five spacious studios with sprung Harlequin floors. Live music accompanies most classes.

ARTISTIC LEADERSHIP



Terrence S. Orr, Artistic Director

California native Terrence Orr trained at San Francisco Ballet, joining the company while in high school and becoming a principal dancer at 17. He moved to New York where he began a celebrated career at American Ballet Theatre, rising from the corps de ballet to principal; while continuing to perform he also joined ABT's artistic staff. He staged works for ballet companies around the world, including The Royal Ballet at Covent Garden, the Paris Opera Ballet, La Scala, Australian Ballet and National Ballet of Japan. He was appointed ballet master at ABT in 1978, a post he held until his selection as PBT's Artistic Director in 1997. Since then Mr. Orr has expanded the range of PBT's vocabulary and repertoire, cultivating a dynamic roster of classics and new works. He has added important ballets by Mark Morris, John Neumeier, and Jean-Christophe Maillot among others, and has commissioned 18 world premieres by both renowned and emerging choreographers. Mr. Orr's passion for innovation, excellence and artistry continues to raise PBT's national and global stature. He is married to Marianna Tcherkassky, a former ABT principal ballerina and PBT's ballet mistress.



Marjorie Grundvig, School Co-Director

Ms. Grundvig began her ballet training in her hometown of Davis, California, and with Marguerite Phares in Sacramento, California. Additionally, she spent summers on scholarship with San Francisco Ballet School. At the age of 17, Ms. Grundvig joined the North Carolina Dance Theatre. She continued her performing career as a soloist with both the Tulsa Ballet and the Boston Ballet. She has guest taught at many schools, both nationally and internationally, in addition to touring nationally to audition students for the annual summer programs of Boston Ballet and PBT. Ms. Grundvig directed the ballet department of the Washington Academy of Performing Arts in Seattle prior to being appointed Director of the Pittsburgh Ballet Theatre School in August 2005. Since starting at PBT, Ms. Grundvig has been part of a leadership team that has managed to increase summer program enrollment by 38%, and school-year program enrollment by 50%.



Dennis Marshall, School Co-Director

Mr. Marshall began his training with Margo Marshall in Houston, Texas. He received scholarships to train at the school of the National Ballet of Canada, American Ballet Theatre School, School of American Ballet, Joffrey Ballet, Kirov Ballet in St. Petersburg and the Royal Ballet School in London. Upon graduation from the High School of Performing and Visual Arts in Houston, he was invited to join American Ballet Theatre. He danced there as a soloist under the direction of Mikhail Baryshnikov and then joined San Francisco Ballet as a principal dancer. Mr. Marshall was featured on the cover of *Dance Magazine* in 1978 and the following year won the bronze medal at the International Ballet Competition, USA. He was Ballet Master for the North Carolina Dance Theatre, Tulsa Ballet and the Boston Ballet in addition to being a guest instructor at companies and schools nationally and internationally. Mr. Marshall was also an Assistant Professor at the University of Oklahoma and Director of the Washington Academy of Performing Arts in Seattle. In August 2005, Mr. Marshall was appointed Director of the Pittsburgh Ballet Theatre School. Mr. Marshall has also enjoyed the distinct honor of serving on the panel of international judges for the Japan Grand Prix, (2009-present) and the Taiwan Grand Prix (2013-present).

GENERAL INFORMATION

Registration

All students must be formally registered prior to attending any classes at the Pittsburgh Ballet Theatre School. Registration includes: completion of a Registration/Media Release/Medical Release Form, submission of a copy of student's current health insurance card, and appropriate payment of tuition deposits. **Note the tuition deposit is non-refundable.**

Level Placement

Returning students: All returning PBT School students should register according to the information included in their year-end evaluation. All age recommendations and level placements are at the discretion of PBT School teaching staff and subject to the approval of the School Co-Directors. **Please note that it is not uncommon for students to remain in a level for more than one year.**

New students: PBT School levels do not necessarily correspond with levels offered at other schools. No placement class is needed for the Children's Division, with the exception of *Preparatory Ballet and Ballet Foundations 2*. For the Children's Division, parents should register based on the age of the child as of September 1 of the new school year. Also, a family that is looking to enroll a child in the Children's Division can request to take a **Trial Class**. A Trial Class allows a younger student to try out a class and decide if it is in fact something that they would like to do. **Placement classes** are required for new students ages 7 and up. Please call the School Office at 412-281-6727 to arrange a placement class. New students will be placed in a class according to their age and experience. Admission to the Pre-Professional Program is by audition and invitation only.

Placement Changes: Should a student's placement change once classes are in session, any necessary tuition adjustment will be reflected on the next tuition payment date.

Attendance

Regular attendance to all classes is necessary. Attendance is a strong consideration when placing students for the next school year. Attendance is also an important factor when considering eligibility for School performances. **Students who miss more than 10% of classes should expect performance participation to be affected.** Students/families must notify the School Office in advance of any class that will be missed by emailing, schoolabsences@pittsburghballet.org. Children's & Student Division students may make up missed classes in an equal or lower level. Students arriving 15 minutes late for class must observe class only, in order to prevent injury, which can result from a lack of warming up the body.

Observation Weeks

There are two scheduled Observation Weeks for parents and family members to observe their student's classes; see the School Calendar for details. Classes will run as usual without any formal performance.

All class schedules subject to change. PBT reserves the right to change or cancel any course. Classes cancelled due to inclement weather, rehearsals, Nutcracker, etc. are not rescheduled or refunded.

Tuition

Tuition at Pittsburgh Ballet Theatre School is designed to be reasonable and comparable to other dance programs. It may be paid either in full or in payments according to the payment schedules listed herein. A 5% discount is offered to Student and Pre-Professional Divisions when full tuition is paid on or before August 15. **Tuition payment reminders will be sent via email only.**

Past Due payments accrue a \$15 late fee for every 10 days that the payment is not received by the School Office.

If you selected the option of **AUTO PAY** on the registration form, you have authorized us to charge the credit card number you indicated on your registration form. This applies to BOTH the registration deposit & all subsequent payments according to the payment schedule listed on the reverse side of the form and as outlined in this handbook. You will not be required to contact the School Office each time a payment is due – this will be done either the day the tuition is due or during the same week.

All Pre-Professional students on Full Scholarship are required to submit a \$200 Deposit, due upon registration, and is refundable upon successful completion of the full program.

Sibling Discounts: A sibling discount applies as follows: 10% off first additional child, 15% off second additional child enrolled, and 20% off third additional child enrolled. All discounts apply with the highest percentage deducted from the lowest amount of tuition paid. Discount(s) will be reflected in the final tuition payment. **Family discounts will only apply if sibling(s) enroll(s) for the full school-year program, and are not applicable to pro-rated tuition.**

Financial Aid

Limited financial aid is available for students. Families with students in Levels V and higher may apply. Applications are due by August 10 for consideration. All PBT School Financial Aid awards are considered 'Work-Study' awards whereby tuition reduction of this type may carry an obligation for the student to complete assigned tasks throughout the year. Financial assistance is limited and not guaranteed. An application will be reviewed and considered only after a student is registered for the Program with submission of registration form, medical coverage card, and appropriate non-refundable tuition deposit. Application may not be considered if a portion is missing (e.g. tax information). If financial aid/work-study is not granted, it will not result in refund of tuition deposit.

Performance Opportunities

At the Pittsburgh Ballet Theatre School, performance opportunities are part of the school philosophy. Students in Preparatory Ballet through Graduate perform in the school's annual *Spring Performance*, designed to reflect the student's journey from Preparatory Ballet to Pre-Professional training. Additionally, there are many ballets in the Pittsburgh Ballet Theatre repertoire ranging from *The Nutcracker* to *Cinderella* to *Swan Lake* that may offer opportunities for students in Level I through Pre-Professional to perform at the Benedum Center and other venues in downtown Pittsburgh. Consistent attendance is required in order to participate in any performance opportunities.

PBT Performance Tickets

PBT School parents who are first-time PBT season ticket subscribers receive a 50% discount on a new season subscription (not valid for Orchestra Center or Director's Circle). Returning parent subscribers receive a 20% discount on renewed subscriptions. All PBT School parents receive a 20% discount on single tickets for all Pittsburgh Ballet Theatre performances. For single tickets contact the Benedum Box Office at 412-456-6666. Remember to identify yourself as a PBT School parent. For Subscriptions, contact Ticketing Manager, Tanaz Walendziewicz at 412-454-9107 or twalendziewicz@pittsburghballet.org. Please note that new subscribers receive a 50% discount, and renewing subscribers receive a 20% discount.

2016/17 PROGRAMS

Student placement in programs offered at Pittsburgh Ballet Theatre School is at the discretion of PBT School teaching staff and is subject to the approval of the School Directors.

Children's Division: Class for children ages 18 months+ have weekday and weekend options. This division encourages the child to explore the world of dance, develop ballet technique, and gain strength and flexibility while gradually becoming familiar with ballet terminology. The Children's Division includes Grown-Up & Me, Pre-Ballet 2-6, and Ballet Foundations 1 & 2. For Level Placement, see "General Information".

Student Division: Preparatory Ballet through Level V; focused, consistent training with the distinguished staff of PBT School. Students are challenged to strengthen their ballet technique while they learn other dance disciplines and repertoire. Emphasis is on the enjoyment of dance within the respect and discipline of classical ballet training. Students interested in attending the Student Division must attend a placement class to determine appropriate level placement. To arrange a placement class, please phone the Pittsburgh Ballet Theatre School at 412-281-6727. For Level Placement, see "General Information".

Pre-Professional Division: The Pre-Professional Division (Level VI, High School, & Graduate) is the keystone of PBT School, training the next generation of professional dancers. Admission to the program is by audition and invitation only. In addition to a rigorous schedule of academic classes and dance instruction, students act as ambassadors for PBT, traveling to local schools and community centers to perform lectures and demonstrations as part of the community engagement and education program. These talented students have opportunities to perform in Pre-Professional Showcase performances as well as on the stage of Pittsburgh's Benedum Center, filling corps de ballet roles in several productions each year.

Summer Programs: The Pittsburgh Ballet Theatre School offers a variety of Summer Programs for students of all ages. The Children's and Student Division Summer Programs (for ages 18 mo-13) are designed to keep students' bodies and minds engaged with all that they learned over the course of the previous school year. For Level Placement, see "General Information".

Each year, PBT School embarks on an audition tour, traveling across the United States auditioning students for our Summer Programs, designed for professional-track ballet students seeking an immersive training experience. The summer begins with the "Company Experience" Workshop, a two-week workshop emulating a professional dancer's daily rehearsal routine. From daily technique class to learning classical and original repertoire, students train eight hours a day with Artistic Director Terrence S. Orr, Ballet Master Steven Annegarn, Ballet Mistress Marianna Tcherkassky and company dancers. Then, approximately 200 students attend our five-week Intensive Summer Program (ISP). The Intensive Summer Program (ages 12+) features world-renowned faculty and guest teachers; spacious studios; 5-week, 6-day a week curriculum; beautiful and convenient supervised housing; and end-of-session performances. From these groups, select students are invited to attend the Pre-Professional Program each year.

Community Division: Year-round Open Classes focus on instruction for the adult student ages 14 and up. Various Ballet classes are offered for several levels (Beginning to Advanced), all designed to encourage coordination, strength, flexibility, and muscle tone. The Open Adult Division also includes Adult Contemporary Dance, Yoga, and Pilates Mat classes – a systematic workout to increase range of motion, strength, flexibility, and alignment. Attire is fitted work out clothing. No pre-registration is required. A brief form needs to be filled out prior to first class, for communication purposes. Classes are drop-in style and open to the public.

PBT School also offers **Private Pilates** sessions with a certified Pilates Instructor. Call the Pilates Studio at 412.454.9136 or email PBTPilates@pittsburghballet.org to schedule a consultation with our Pilates Program Coordinator.

2016/17 CALENDAR

**Subject to Change*

Sept. 6	Classes begin this week for Children's Division
Sept. 24	Parent Orientation for Student and Pre-Professional Division, 12:00 p.m.
Sept. 24	<i>The Nutcracker</i> auditions at PBT School, 1:30-3:00 p.m. Audition Registration, 12:45 p.m.
Oct. 24-29	Parent Observation Week
OCT. 28-30	PBT's Production of <i>Giselle</i> at Benedum
NOV. 11	Veteran's Day- <i>No classes, PBT School closed</i>
NOV. 23	Thanksgiving Eve- <i>No classes begin after 4:30</i>
NOV. 24-27	Thanksgiving Break
DEC. 2-27	PBT's Production of <i>The Nutcracker</i> at Benedum
DEC. 21	Winter Break begins; Classes <i>resume January 4</i>
JAN. 4	<i>PBT Classes resume (except for HSFT and Grad Students)</i>
JAN. 9	HSFT and Grad Students start classes
JAN. 16	Martin Luther King Day – No classes, PBT School closed
JAN. 17	Second Semester officially begins
FEB. 10-19	PBT's Production of <i>Alice in Wonderland</i> at Benedum
FEB. 20	Presidents Day - <i>No classes, PBT School Closed</i>
MAR. 13-18	Parent Observation Week
MAR. 16-26	PBT's Production <i>with Dance Theatre of Harlem</i> at August Wilson Center
APR. 10-16	Spring Break - <i>No classes</i>
APR. 21-23	PBT's Production of <i>Romeo & Juliet</i> at Benedum
MAY 8-13	Last week of Children's Division classes & In Studio Demonstrations, open to families
MAY 19-21	TENT. Pre-Professional Showcases – Point Park Univ.
MAY 25	Spring Performance dress rehearsals
MAY 26-27	Spring Performances 7:00pm & 2:00pm Last day of Student Division & Pre-Professional Division classes
June 24-July 22	Children's Division Summer Programs, tent.
June 26-July 29	Intensive Summer Program for students 12+
July 3-21	Junior Intensive Summer Program
June/July/August TBD	Student Division Summer Programs (Prep, I-V)

2016/17 CLASS SCHEDULES

Subject to change

Children's Division Schedule

Class/Level	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Grown Up & Me A (ages 18-24 mo)		9:30-10a				
Grown Up & Me B (ages 18-24mo)						8:30-9:00a
Pre-Ballet 2 – A (age 2)	3:45-4:15p					
Pre-Ballet 2 – B (age 2)						9:00-9:30a
Pre-Ballet 3 – A (age 3)	4:15-5:00p					
Pre-Ballet 3 – B (age 3)						9:30-10:15a
Pre-Ballet 4 – A (age 4)		10:00-10:45p				
Pre-Ballet 4 – B (age 4)						10:15-11:00a
Pre-Ballet 5 – B (age 5)		3:45-4:30p				
Pre-Ballet 5 – B (age 5)						11:00-11:45a
Pre-Ballet 6 – A (age 6)		5:30-6:15p				
Pre-Ballet 6 – B (age 6)						11:45-12:30p
Pre-Ballet Boys (ages 4-6)						12:45-1:15p
Pre-Ballet Boys (ages 6-8)						12:00-12:45p
Ballet Foundations 1 (ages 7+)						12:30-1:30p
Ballet Foundations 2 (ages 7+)			6:30-7:30p			

Student Division Schedule

Class/Level	Monday	Tuesday	Wednesday	Thursday	Friday
Preparatory A		6:30-7:30p		7:30-8:30p	
Preparatory B			5:30-6:30p		5:30-6:30p
Level I A	5:00-6:00p			6:30-7:30p	
Level I B		4:30-5:30p			6:30-7:30p
Beginning/Intermediate Boys (In addition to Prep & I; in place of II)		5:30-6:00p			
Level II		5:30-7:30p		5:15-6:30p 6:30-7:30p (Jazz)	
Level III	6:00-8:00p		5:30-6:30p (Jazz) 6:30-8:00p		5:00-7:30p
Level IV	6:00-8:00p	6:00-7:30p	6:00-7:30p 7:30-8:30p (Jazz)	5:30-7:45p	
Level V	6:00-8:00p	6:00-8:00p	6:00-7:30p 7:30-8:30p (Jazz)	6:00-7:45p	4:15-6:45p 6:45-7:45p (Rep)
Intermediate/Advanced Boys (In place of III-IV; addition to VI)	6:30-7:30p				
Youth Dance (ages 10-13)	6:00-7:30p (Contemporary)				6:00-7:30p (Ballet) 7:30-8:30p (Character)

Pre-Professional Schedule

Class/Level	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Level VI	4:00-6:00p	4:00-6:30p	4:00-5:30p	4:00-6:30p	4:15-6:45p 6:45-7:45p (Rep)	9:00a-1:00p
High School, Part-Time	3:00-6:00p	3:00-5:30p	3:00-6:00p	3:00-5:30p	3:00-5:00p	9:00a-2:00p
High School, Full-Time	8:00-9:30a	8:00-9:30a	8:00-9:30a	8:00-9:30a	8:00-9:30a	9:00-2:00p
	3:00-6:00p	3:00-5:45p	3:00-6:00p	3:00-6:00p	3:00-6:00p	
Graduate	8:00a -3:00p	9:30a-3:00p	9:30a-3:00p	9:30a-3:00p	8:00a-3:00p	9:00-11:00a
	Possible rehearsals with Company, 3:00-6:00p, Mon-Fri					

PBT School reserves the right to evaluate schedules as needed. All schedules are subject to change.

2016/17 TUITION & PAYMENT

When enrolling in PBT School programs, please remember that although payments may be divided throughout the year, students are registered for the full school year.

Children's Division

<u>Class/Level</u>	<u>Tuition Deposit</u>	<u>Annual Tuition</u>	<u>Due Aug 31</u>	<u>Due Jan 18</u>
Grown-up & Me/ Pre-Ballet 2	\$50	\$480	\$240	\$240
Pre-Ballet 3-6	\$50	\$700	\$350	\$350
Pre-Ballet Boys (ages 6-8)	\$50	\$356	\$178	\$178
Pre-Ballet Boys (ages 4-5)	\$50	\$240	\$120	\$120
Ballet Foundations 1& 2	\$100	\$696	\$348	\$348

Student Division

<u>Class/Level</u>	<u>Tuition Deposit</u>	<u>Annual Tuition</u>	<u>Due Aug 31</u>	<u>Due Dec 1</u>	<u>Due Mar 1</u>
Preparatory Ballet A & B	\$350	\$1020	\$340	\$340	\$340
Level I A & B	\$350	\$1,083	\$361	\$361	\$361
Level II	\$350	\$1,371	\$457	\$457	\$457
Level III	\$350	\$1,962	\$654	\$654	\$654
Level IV	\$350	\$2,346	\$782	\$782	\$782
Level V	\$350	\$2,925	\$975	\$975	\$975
Youth Dance	\$350	\$1,515	\$505	\$505	\$505
<u>If LII-V w/ Jazz and/or Rep</u>					
Level II with Jazz	\$350	\$2,007	\$669	\$669	\$669
Level III with Jazz	\$350	\$2,598	\$866	\$866	\$866
Level IV with Jazz	\$350	\$2,982	\$994	\$994	\$994
Level V with Jazz or Rep	\$350	\$3,561	\$1,187	\$1,187	\$1,187
Level V with Jazz and Rep	\$350	\$4,197	\$1,399	\$1,399	\$1,399

Pre-Professional Division

<u>Class/Level</u>	<u>Tuition Deposit</u>	<u>Annual Tuition</u>	<u>Due Aug 31</u>	<u>Due Dec 1</u>	<u>Due Mar 1</u>
Level VI	\$500	\$4,173	\$1,391	\$1,391	\$1,391
Level VI w/Rep Class	\$500	\$4,809	\$1,603	\$1,603	\$1,603
High School, Part-Time	\$500	\$4,308	\$1,436	\$1,436	\$1,436
High School, Full-Time	\$500	\$5,937	\$1,979	\$1,979	\$1,979
Graduate Level	\$500	\$5,067	\$1,689	\$1,689	\$1,689

- *Tuition Deposits are due upon registration and are non-refundable.*
- *A 5% discount is offered to Student and Pre-Professional Divisions when Tuition and Deposit is paid in full on or before August 15.*
- *Any payments received between payment periods will be applied to the next scheduled payment.*
- *Payments accrue a \$15 late fee for every 10 days after the payment due date that the payment is not received by the School Office.*

WITHDRAWAL & REFUND POLICY

When registering in any of the School's programs, parents/guardians should understand that it is for the full school year: Fall and Spring semesters. Tuition is refundable or may be adjusted only under the circumstances listed below.

When withdrawing a student from the Children's, Student, or Pre-Professional Divisions, the following apply:

- Parent/Guardian must officially withdraw a student by written notice submitted to: Pittsburgh Ballet Theatre School, 2900 Liberty Avenue, Pittsburgh, PA 15201, or by email notification to PBTSchool@pittsburghballet.org.
- Withdrawal requests may not be made by telephone.
- Failure to attend classes does not constitute official withdrawal.
- Notification to the instructor does not constitute official withdrawal.
- Tuition will continue to be billed until written notice is received and refund/adjustment has been approved
- Tuition Deposits are non-refundable.
- Refunds or Tuition adjustments for withdrawals may be considered for:
 - Medical Reasons
 - Parent/Guardian must officially withdraw the student by written notice, accompanied by a letter from the student's physician.
 - Relocation (Children's & Student Divisions only)
 - Parent/Guardian must officially withdraw the student by written notice in advance of relocation.

In cases of withdrawal for the reasons stated above, the following may apply:

Children's & Student Divisions:

- ✓ If *written notice* is received in School Office prior to start of first scheduled Fall class – refund all monies paid to-date, less the non-refundable tuition deposit.
- ✓ Refunds or tuition adjustments will be issued on a prorated basis for withdrawals received with *written notice* after the start of classes. Refunds will be based on the date of the letter or email received by the School Office.

Pre-Professional Division:

- ✓ Refunds or tuition adjustments will only be considered in the event of serious injury or medical reasons. In such instances, a doctor's note will be required.
 - ✓ Written notice of withdrawal received in School Office prior to start of first scheduled Fall class - refund all monies paid-to-date minus the \$500 non-refundable tuition deposit
 - ✓ Doctor's note must clearly indicate the date on which the student is no longer able to participate in PBT School activities. An additional doctor's note must be received by the School Office and must indicate the date on which the student is able to resume PBT School activities. For billing purposes, partial participation constitutes full return to activities.
 - ✓ If approved, refunds may be issued or tuition adjustments may be made for up to a maximum of five weeks.
- Students who are absent from classes for five weeks or more may be required to withdraw from the program. A doctor's note and possible audition may be required for re-entry. Additionally, tuition adjustments/refunds may only be made up to a maximum of five weeks.
 - Withdrawals for reasons other than those listed above will not be eligible for refund or tuition adjustment. Furthermore, tuition will continue to be billed and Parent/Guardian is responsible for continued payment; written notice of withdrawal must also be received.
 - Refund processing takes approximately four to six weeks.

2016/17 DRESS CODE

Grown-Up & Me

Capezio CC400C Black cotton lycra leotard & pink tights (not shiny)

Pre-Ballet 2-6

Capezio CC400C Black cotton lycra leotard & Capezio 1916C ballet pink tights

Ballet Foundations 1&2

Capezio CC100C Black cotton lycra camisole leotard & Capezio 1916C ballet pink tights

Preparatory Ballet/Level I

SoDanca D-374 White camisole leotard & Capezio 19C PNT tights, Capezio 2033C ballets

Level II

SoDanca D-374 Pink & a D-374 White camisole leotard & Capezio 19C PNT tights, Capezio 2033C ballets

Level III

SoDanca D-374 Light Blue & a D-374 White camisole leotard & Capezio 19C PNT tights, Capezio 2033C ballets

Level IV

SoDanca D-374 Lilac & a D-374 White camisole leotard & Capezio 19C PNT tights, Capezio 2033C ballets

Level V

SoDanca D-374 Purple & a D-2828 White camisole leotard & Capezio 19 PNT tights, leather 2033 ballets

Boys – Children’s & Student Division

White cotton lycra short sleeved scoop neck leotard Freed Aaron, White short sleeved cotton lycra shirt (custom The Dancer’s Pointe), M.Stevens 1097 black footed tights, white socks and white & black ballets.

Jazz Shoes required for Levels II-V enrolled in optional Jazz.

Level VI

SoDanca D-2828 Midnight Blue, D-2828 White & Black camisole leotards, WearMoi Odeline black, Capezio 19 PNT tights, Capezio 2033 ballets

Mon-Thurs: regulation colored leotard

Fri: optional white, black or regulation colored leotard

Sat: any color leotard with pink tights

High School Part-Time

WearMoi Sara Dark Grey & SoDanca D-2828 White & Black camisole leotards, WearMoi Odeline black, Capezio 19 PNT tights, ballet slippers

Mon-Thurs: regulation colored leotard

Fri: optional white, black or regulation colored leotard

Sat: any color leotard with pink tights

High School Full-Time

WearMoi Sara Prune & SoDanca D-2828 White & Black camisole leotards, WearMoi Odeline black, Capezio 19 PNT tights, ballet slippers

Mon-Thurs: regulation colored leotard

Fri: optional white, black or regulation colored leotard

Sat: any color leotard with pink tights

Graduates

WearMoi Odeline black camisole leotard, SoDanca D-2828 White & Black camisole leotards, Capezio PNT tights, leather 2033 ballets

Black Character Skirt (below knees) and Character Shoes are required for Levels II through HSFT.

Men – High School & Graduates

WearMoi Conrad White shirt and socks, and black cotton lycra T shirt (custom The Dancer’s Pointe), M.Stevens 1099 black, white, grey footed tights and white & black ballets

All students are required to have at least one of the regulation leotards & tights. All female ballet shoes must be leather. Levels Prep-VI; 2033Capezio are preferred.

All items available at:

The Dancer's Pointe

2821 Penn Avenue

Pittsburgh, PA 15222

(412) 391-8899 • Fax (412) 391-8891

E: thedancerspointe@live.com W: www.thedancerspointe.com

Hours of Operation:

Mon., Tues., Thu., Fri: 12:00 to 6:00 PM

Wednesday: 12:00 to 8:00 PM

Saturday: 10:00 AM to 4:00 PM

THE NUTCRACKER AUDITION INFORMATION

One of the most unique and rewarding experiences for students of the Pittsburgh Ballet Theatre School is the opportunity to audition for and to potentially be cast in the professional company production of *The Nutcracker*. With *The Nutcracker*, the young student's dance experience expands to include auditioning, rehearsals, back stage exposure, costuming, and performing on a professional stage before a live audience. Performing in *The Nutcracker* is an experience that will last a lifetime.

Along with the privilege of appearing in *The Nutcracker* comes a great responsibility. The student is responsible for contributing to the success of a professional performance. The student is expected to attend all rehearsals and be mature enough to follow instructions/rehearsal behavior guidelines, respect and care for costumes, demonstrate appropriate dressing room and backstage behavior, and perform on stage. This is a great deal for any young student to master and it is important for parents to help them understand what is expected of them as cast members.

Audition Information

The opportunity for any student to perform in the professional presentation of *The Nutcracker* requires serious commitment on the part of both the student and the family. PBT School asks that this be considered prior to the audition or eventual signing of a performance contract.

- All rehearsals are mandatory as time is limited. Absences - excused or for other reasons - may result in a student being asked to understudy their role or another role.
- *The PBT School* Hotline telephone number is: **412-758-8394**. This is the number to call if an emergency arises that keeps your child from attending a rehearsal or performance.
- Rehearsals will take place on Saturdays typically between 12:00 – 3:00 pm.
- Actual time will vary depending on the role(s) of the student.
- **The following Saturdays will be mandatory rehearsal days:**
 - Saturday, October 8, 15, and 22, 29**
 - Saturday, November 5, 12, and 19**
- There will be no rehearsals Thanksgiving weekend. There may be rehearsal with the Company Nov. 16-20 and 23-24 from 4:00-6:00 p.m.
- For the first week of December leading up to performances, there may be evening rehearsals scheduled from 4:00-6:00 p.m. with the company. There may also be a Saturday or Sunday full cast rehearsal call.
- Performance dates and times will be assigned to each cast after the casting process is completed.

For the 2016 season, there are 26 performances (24 public, 1 student matinee, 1 Sensory Friendly) of *The Nutcracker* scheduled from December 2-27. Performance dates are as follows:

Friday	December 2, 2016 – 11:00 am (student matinee) & 7:00 pm
Saturday	December 3, 2016 – 2:00 pm & 7:00 pm
Sunday	December 4, 2016 – 12:00 pm & 4:30 pm
Friday	December 9, 2016 – 7:00 pm
Saturday	December 10, 2016 – 2:00pm & 7:00 pm
Sunday	December 11, 2016 – 12:00 pm & 4:30 pm
Thursday	December 15, 2016 – 7:00pm
Friday	December 16, 2016 – 7:00pm
Saturday	December 17, 2016 – 2:00 pm & 7:00pm
Sunday	December 18, 2016 – 12:00 pm & 4:30 pm
Tuesday	December 20, 2016 – 7:00pm
Wednesday	December 21, 2016 – 7:00 pm
Thursday	December 22, 2016 – 7:00 pm
Friday	December 23, 2016 – 7:00 pm
Saturday	December 24, 2016 – 11:00 am & 3:30 pm
Monday	December 26, 2016 – 7:00 pm
Tuesday	December 27, 2016 – 2:00pm (SFP) & 7:00pm

Where and when will *The Nutcracker* audition be held?

The Nutcracker 2016 audition will be held on Saturday, September 24th at the PBT studios from 1:30–3:00 p.m.

Who may audition for *The Nutcracker*?

The Nutcracker audition is open to PBT School students enrolled in Levels I-V. Pre-Professional Division students will also be cast in *The Nutcracker*. They do not have to audition; however, they should fill out an Intent to Perform form.

How do I register for *The Nutcracker* audition?

Families/Students may only obtain an audition registration form at the Mandatory orientation held Saturday, September 24th, prior to *The Nutcracker* audition. Students may NOT request audition registration forms prior to the Mandatory orientation.

Dress Code

Students should come to the audition dressed according to their PBT School level dress code.

When will you know if your child has been selected for *The Nutcracker*?

Tentatively, there will be notification of audition results 2 weeks after the audition. Notification will be made through posting of rehearsal assignments on the school bulletin board and email of rehearsal assignments to parents from the School Office email.

*Note: Not all students who audition will be selected to perform in *The Nutcracker*.*

Parent Volunteers

The School relies on a great deal of help from parents as volunteers. *The Nutcracker* performances could not go on without parent help. Please sign up on *The Nutcracker* Parent Volunteer sheet at the September Parent Orientation if you are interested. Other volunteering opportunities are available throughout the year as well. Parents may also call the School Office if they are interested in volunteering.

PITTSBURGH BALLET THEATRE SCHOOL

2016/17 FACULTY & STAFF

**Subject to change*

Faculty

Terrence S. Orr, *Artistic Director*
Marjorie Grundvig, *School Co-Director*
Dennis Marshall, *School Co-Director*

Janet Popeleski, *PBT School Principal*
Eun Young Ahn, *Full-Time Ballet*
Kristy Boyle, *Manager of Adult Dance and Fitness*
Christopher Budzynski, *Full-Time Ballet*
Kaila Lewis, *Children's Division Coordinator*
Christine Schwaner, *Full-Time Ballet*
Steven Annegarn, *PBT Ballet Master*
Marianna Tcherkassky, *PBT Ballet Mistress*

Kerra Alexander, *Pre-Ballet/Creative Movement*
Mackenzie Fey, *Ballet*
Lea Havas, *Ballet*
Aaron Ingley, *Ballet*
Katie Miller, *Ballet*
Shanna Naider, *Ballet*
Toma Smith, *Ballet*
Kurtis Spowls, *Ballet*
Allie Tiso, *Ballet*

Ann Corrado, *Pilates Coordinator*
Maureen Lucas, *Pilates*
Jamie Murphy, *Modern & Jazz*
Matt Pardo, *Modern & Jazz*
Tamar Rachelle, *Pilates*
Lynn Rescigno, *Pilates*
Aleksandr Zankin, *Character*
Katherine Zitterbart, *Yoga*

Musicians

Yoland Collin, *PBT Pianist*
Ellen Gozion, *Full Time Pianist*
Edward Leonard, *Full Time Pianist*
Juliet Winovich, *Full Time Pianist*

Havilah Blum, *Pianist*
David O'Brien, *Percussion*
Laura Reynolds, *Pianist*
David Robbins, *Percussion*
Justin Wallace, *Pianist*
Lisa Wimer, *Pianist*
Pengmi Zhang, *Pianist*

Administration

Aaron Rinsema, *Operations Director*
Rachael Paholich, *Operations Manager*
Lindsey Gainey, *Administrative Coordinator*
Martha Adams & Mike Sweeney, *Administrative Support*

POLICIES & PROCEDURES

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CONDUCT

PBT School is committed to maintaining a healthy school environment that allows all students to participate in and fully enjoy their dance training. By enrolling in Pittsburgh Ballet Theatre School, parents and students agree to abide by the following codes of conduct:

STUDENT CONDUCT

All students will be courteous and respectful to one another, to their teachers, and to all School Staff, Company Staff, and dancers. The School Co-Directors will address concerns with any student whose attitude, discipline or overall conduct is unsatisfactory.

Students will promptly report any injury or illness that occurs while they are at the School to their teacher, School Administrative Staff, or School Co-Directors.

Students will arrive and leave PBT School with appropriate clothing covering their dance wear.

Students will recognize that PBT School views it as a privilege to watch Company rehearsals. Students may watch rehearsals or other classes quietly from the hallway. When watching from the hallway, students will move aside when Staff and visitors need to pass. Talking in the hallways or causing distractions may jeopardize this privilege. Congregating in the hallways for any reason other than watching rehearsals/classes is not permitted, this includes students and parents.

Students will respect that the School common and office areas are work places; and students will conduct themselves appropriately, talk quietly, and keep the common areas clean.

Students will be responsible for their own belongings. No valuables should be left unattended in the dressing rooms or studios. Personal items left at PBT School will be placed in the Lost and Found for a maximum of two weeks only. Items not claimed within that time will be removed from PBT School.

Students will demonstrate a respect for PBT School property by maintaining clean and tidy dressing rooms and not leaving trash behind in the studios. There is no eating or drinking in the dressing rooms and/or studios. Students may eat or drink in the common areas being mindful to clean up trash and/or crumbs.

PBT School will not tolerate the theft of any School or other student's property. Students who participate in any theft face immediate dismissal from PBT School.

NO BULLYING POLICY

PBT School maintains a strict no bullying policy. Students who verbally or physically cause harm or threaten to cause harm, who physically or psychologically intimidate another student, name call or harass other students for any reason will be placed on a probationary status and/or may face immediate dismissal from PBT School.

PBT School strongly encourages students and/or parents to notify the School Office with their concerns regarding student conduct. In situations of immediate conflict, students must not take matters into their own hands. School teachers and Administrative Staff

should immediately be made aware of the conflict so that they may mediate and help bring resolution to any problems that may arise.

PARENT CONDUCT

Parents will be respectful toward all employees of Pittsburgh Ballet Theatre and Pittsburgh Ballet Theatre School.

Parents will request an appointment, at least 2 weeks in advance, to meet with the School Co-Directors, Operations Director, or teachers.

Parents are invited to observe classes during scheduled Observation Weeks only or by arrangement with the School Office. Parents may not observe classes from the hallway.

Parents will be respectful of other PBT School parents and their children. With the exception of any parent volunteers who have been asked to help coordinate rehearsals or performances, no parent may discipline another parent's child while at PBT School. Parents will immediately direct any concerns with other students to the School Office.

TEACHER-STUDENT CONTACT

In teaching the art of Ballet, as well as other dance disciplines offered by PBT School, it is entirely appropriate for a teacher to put their hands on a student to correct the student's posture, the physical line, position of the student's body or part of his/her body, or to help a student hold a position. PBT School does not tolerate any teacher-student contact that is harmful or inappropriate. In enrolling their child in PBT School, parents acknowledge that it is PBT School practice to correct students with physical contact.

SAFETY

PBT School requires that parents and students abide by the following additional safety procedures.

INJURY/ILLNESS

Should a student suffer a prolonged injury or illness, parents are required to provide PBT School with written notification from a physician that permits the student to resume classes. PBT School also requests any medical information or recommendations that may inform PBT School's teachers how best to work with that student as she or he recovers. Information should be directed to the School Office which will then notify the appropriate teachers.

IN-CLASS INJURY/ILLNESS

Students who become ill or develop a minor injury during School hours should immediately report this to their teacher or other School Staff members. In such instances, students are expected to continue their class as an observer, if possible.

MEDICATIONS

PBT School does not permit School staff members or teachers to provide or administer over-the-counter medication.

PBT School must receive written notification for any student who requires prescription medication while participating in School classes, rehearsals or performances. All prescription medications must be in the original container with the prescription. PBT

SCHOOL DOES NOT ADMINISTER PRESCRIPTION MEDICATIONS. PBT School requires that students who are taking prescription medication be able to either self-administer or have a parent/guardian assist them.

SUBSTANCE ABUSE POLICY

Pittsburgh Ballet Theatre School forbids the possession, consumption, sale, or storage of any alcoholic beverages or illegal drugs on PBT School property or PBT School sponsored events. Students face immediate dismissal from the PBT School and will be referred to the proper authorities, should they be involved in any of the above activities.

SIGN OUT PROCEDURE

Students should remain in the PBT School building once they arrive for classes. Students who wish to sign out of the PBT School building between classes/rehearsals must:

1. Provide PBT School with written parental consent (if under age 18).
2. Sign out with the Front Desk upon leaving and sign in upon returning.
3. Leave using the "Buddy System."
4. Be dressed with appropriate clothing covering their dance wear.

If a student does leave the building between classes or rehearsals, PBT School will not be held responsible for the student's behavior or experience outside of PBT School.

ARRIVAL/DISMISSAL

All parents will ensure that their child enters the PBT School building for his or her class.

Parents will make every effort to pick their children up from PBT School on time. In the event that the parent or guardian is unable to pick up his or her child from PBT School, the parent must notify PBT School in advance of the person who is authorized to sign out the student. This person may be required to provide identification to PBT School Staff upon arrival.

Students should remain inside PBT School while waiting for their parents to pick them up after class. Whenever possible, parents should park their cars and enter the PBT School building to pick up their child at the end of classes.

GENERAL

The following provides information regarding general policies and procedures of Pittsburgh Ballet Theatre School.

DRESS CODE

Students are required to follow the appropriate dress code(s) for their level, as outlined in the Registration Handbook.

WARM-UPS

Students are encouraged to have warm-up/cover up clothes for both before and after their classes.

Students are required to arrive and leave the building with their dance wear appropriately covered.

Students with minor injuries who are continuing to take class may wear close fitting leg warmers.

During class, students may not wear plastic pants, shorts, or any other type of concealing warm-up clothes.

HAIR, JEWELRY, AND MAKEUP

- Ladies will wear their hair and bangs neatly away from their face and secured in a bun or French twist. Ponytails are not acceptable.
- No hair ornaments, including scrunchies, are allowed.
- Male students will not have their hair overly long or falling into their eyes for class.
- Students may not be allowed to perform with PBT School or Company if their hair is dyed to an unnatural color.
- No jewelry, with the exception of studded earrings, will be allowed.
- Only natural, peach, or pink nail polish may be worn.
- No body art or tattoos may be visible.

PARENT OBSERVATION

Parents, guardians, and relatives of students are invited to watch classes during the School's Observation Weeks.

Dates for these weeks are given in the School's calendar page of the registration material and on the website. Parent requests for themselves or other family members to observe classes outside of the Observation Weeks may be made only by contacting the School Office in advance.

PHOTO/VIDEO POLICY

Upon registration, parents sign a photo/video release which authorizes PBT School to use images of their child for School promotional purposes. PBT School restricts the use of such images to archival needs or School marketing opportunities. PBT School does not permit or authorize the use of such images by any individual or other entity outside PBT School.

PBT School does not permit parents to photograph and/or video record during Observation Weeks.

PBT School prohibits any unauthorized or inappropriate use of images taken of PBT School students while they are engaged in School activities.

For the safety of the performers and with respect for copyright laws, PBT School does not permit any unauthorized photography or video to be taken during performances.